Senate Executive Committee Meeting (09/28/2023)

Attendees: Elizabeth McNie (Chair), Sarah Senk (Vice Chair), Ariel Setniker (Secretary), Christine Isakson, Wil Tsai, Mike Holden, Provost Schroeder.

Absent: Maggie Ward.

- **Minutes Review and Approval**
    - *The minutes from 09/19 were approved by unanimous consent after some minor edits.*

- **Chair's Updates**
    - McNie: share questions for Commandant Moore and AD Karen Yoder who we are inviting next week.
    - Attend to email from Captain Bannister concerning starting cruise prior to graduation – seniors miss a lot, some students board before finding out they did not pass a prerequisite and cannot go, etc.
        - Passed, one no vote: rationale is summer is being encroached on.

- **Sharing President's Updates with Senators**
    - Senk: confirm plan: copy-paste President's emails into Word Doc, and should we email or put it in SharePoint?
        - Setniker confirms that both approaches will be used, per General Senate discussion prior week.

- **Academic Integrity Committee Update**
    - Taiyo is currently chair, will be moving off this year.
    - Due to complexity of committee, David Satterwhite is shadowing in order to follow next year as chair.
    - Also looking to replace Val McGowan at end of this year (retiring).
    - Do we give thumbs up for David shadowing? Unanimous, we commend their dedication, especially Taiyo.
    - Guiding documents: add that it is strongly suggested to follow this shadowing practice for continuity.

- **Meeting with CIO Tara Hughes Update**
    - Wil Tsai reporting, met with CIO Hughes on behalf of Faculty Senate Executive Committee.

- Computer refresh: no push to use Macs anymore, both PC and Mac available. In past years, $40K was allotted to replace 20 computers. New machines cannot be taken out of this fund.
- The priority list is more organized now, and now under IT. The primary driver was the IT audit when Tara arrived. Priority list is those computers identified as security risks, but now in holding pattern for refresh this year due to budget unknowns.
- Tara asked about computing resources for lecturers. Polled other campuses, and found that lecturers used shared computers on site (due to teaching at multiple locations). Another model is to issue laptops.
- Senk: That's how it worked at my last job — all lecturers shared a few desktops on site. Not saying that's what we SHOULD do.
- Setniker: New tech is setup for laptops, so whatever model we use we need to provide laptops – otherwise we'd be running an inequitable practice. Further, here, I think most of our lecturers do not teach other places.
- Senk: I don't see why they [lecturers] couldn't be issued a laptop and just give it back.
- $2K seems like a big cost, but each computer we buy comes with a 4-5 year warranty.
- $150K estimate to replace computers in all 3 computer labs.
- Should we replace labs? Or do check-outs in library?
- Setniker detailed issues with check-outs: time limits, put students on the spot for caring, etc.
- Setniker suggests to get space back, do a laptop cart for each building so labs could be a computer lab when needed, and regular classroom when not.
- Software license issue on personal laptops.
- TSGB: Likely needs to get funding from marine programs. There is no way we can upgrade all at once, looking for a vendor to partner with us
- Need to look at maintenance plans, we often don't follow through this.
- Tara reports that MARAD will have own IT support for new ship – we should confirm this.
- Request for new copiers: seems to be in procurement at this time.
- Printing from personal printers would need more work – Tara asks us to gauge interest.
- McNie: when lecturers don't get a campus-issued laptop, they can't print to campus printers.
  - Setniker seconds that any faculty personal laptop should be able to print to printers – low-hanging fruit to support faculty.
- IT Help Hours: need all classes covered with assistance (especially 7am and 7pm classes).
- NAV: Jase reports that contractors are coming in to look at in November/December - please take a survey.
- McNie: ask Tara for info to share with all faculty.

- **Deans and Chairs Update:**

- o What happens when faculty get sick and need to switch modality? Group discussed that departments should come up with guidance about communication, email chair and admin assistant.
  - o Pat Harper reported multiple cases of students looking for a faculty member and Pat had no information about where they are at.
  - o Setniker: will guidelines be created for chairs themselves as well? Tsai: It was initiated.

- **Open Floor**
  - o Athletics:
    - Tsai: Deans and Chairs support Senate Exec conversation with AD Yoder over them
    - Discuss process for athletes missing class
    - Coach Scheese still on campus, still has a role with Athletics – CFA is working with her, not sure this is Senate purview.
  - o AB 928 with Sarah Senk:
    - Provost shared talking points sent by AVC Massa to campus provosts in July with faculty. Senk noticed a number of erroneous claims about AB 928.
    - Are we getting questions/concerns about this? Other campuses are reporting many questions.
    - Senk has FAQ that she can modify for students – only applies to Cal-GETC transfers.
    - Tsai: would hold off communicating to students until all CCRs are through, we are two years out.

- **Meeting Adjourned [~12:00pm]**