

**M-I-N-U-T-E-S**  
**Curriculum Committee**  
**Tuesday, October 24, 2017, 4:30 PM**  
**Topp Room**

Present: Ryan Dudley Wade, Amber Janssen, Tony Lewis, Kevin McKee, Tom Oppenheim, Amy Parsons, Bets McNie, Frank Yip, Scott Green, Graham Benton (Non-voting), Sam Pecota (Non-voting), Shari Smiljanic-Villa (Non-voting), and Pat Harper (Non-voting)  
Absent: Jeff Ward, Mike Tressel (Non-voting), Julia Odom (Non-voting)  
Guests: Scott Powell and Steve Browne

- \* The meeting was called to order at 4:31 PM.
- \* Note: Scott Green arrived late due to attending class but he gave Pat Harper his approval of both the agenda and minutes.
- \* Ryan called for approval of the agenda for October 24, 2017. Tony motioned for approval; Amber seconded the motion. The agenda was unanimously approved, 8-Yes/0-No.
- \* Ryan called for approval of the minutes of April 5, 2017. Tony motioned for approval; Amy seconded the motion. The minutes were unanimously approved 8-Yes/0-No.
- \* **CCR 10/17-01 – CRU 200 Sea Training II (Deck)** – Delete FCC Element 1 as a prerequisite and add DL 240 GMDSS and DL 240L GMDSS Lab as prerequisites. Tony motioned for approval; Amber seconded the motion. The unanimous vote was 7-Yes/0-No.
- \* **CMR 10/17-02 – Request to teach online - NAU 395 Special Topics – Advanced ECDIS**  
The lecture is to be taught online; the lab will be taught face-to-face. Tom motioned for approval; Bets seconded the motion. The unanimous vote was 7-Yes/0-No.

Frank Yip arrived at 4:39 PM. Scott Green arrived at 4:52 PM.

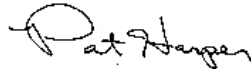
A discussion followed regarding the need for policy guidance for online classes. Should there be a temporary form and a permanent form? How is quality control maintained? Who decides if a class should be held online or in class? There needs to be a feedback mechanism. How do we evaluate? The Committee requested that this topic be an agenda item for the Academic Dean's Council.

The Committee decided to vote for the remaining CMRs as a group.

- \* **CMR 10/17-03 – Request to teach online – EGL 220 Critical Thinking**
- \* **CMR 10/17-04 – Request to teach online, 3 modalities – EGL 300 Advanced Composition**
- \* **CMR 10/17-05 – Request to teach online – GMA 330 Maritime Security**
- \* **CMR 10/17-06 – Request to teach online – GMA 395 Special Topics – Maritime Cybersecurity**
- \* **CMR 10/17-08 – Request to teach online – MGT 310 Ports and Terminals**

- \* **CMR 10/17-09** – Request to teach online – **MGT 420 Supply Chain Management**  
Tony motioned for approval; Amy seconded the motion. The unanimous vote was 9-Yes/  
0-No.
- \* **CCR 10/17-07** – **BUS 165 Business Decision Analysis** – Change course description and  
delete MTH 100 prerequisite. Bets motioned for approval; Scott seconded the motion. The  
unanimous vote was 9-Yes/0-No.
- \* The meeting was adjourned at 5:38 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Pat Harper". The signature is written in a cursive, flowing style.

Pat Harper, Secretary

cc: Tom Nordenholz, Chair, Academic Senate  
Sue Opp, Provost & VPAA  
Thomas Cropper, President